

SkillsUSA Minnesota  
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Thank you to all who assisted in making our 2008 SkillsUSA Minnesota Championship Conference a great success. Congratulations to all participants, especially our medallion winners. who will move on to represent Minnesota at the Skills USA Championships in Kansas City, Missouri, June 23 – June 27, 2008!

Here's what we need for **EVERY PERSON ATTENDING** - contestant, voting delegate, observer, advisor, spouse - whoever - ***THIS DOES INCLUDE ADVISORS!!***

**If you are attending NLSC you MUST complete:**

## **Registration:**

- \$150.00 PER PERSON ATTENDING - Make check to SkillsUSA Minnesota.**
- Duplicate and complete forms **NLSC-MN & NLSC-1** for everyone attending.
- Make a copy for your school records before you send it in.
- Persons attending but not paying registration (i.e.. spouses, observers) will not receive trading pins, State T-shirt, etc. but are invited to join us for the orientation meeting, and Friday night rally.
  
- DEADLINE is Monday, April 21, 2008**

**Please send in all forms and payment to the State SkillsUSA Office!**

## **NLSC Registration, Personal and Liability Release Form**

COPY FRONT & BACK (back to back please) for each person attending.  
Forms and information can also be downloaded from the National Website at  
<http://www.skillsusa.org/downloads/PDF/NLSC/nlsc1.pdf>

- IF YOU CANNOT GET THIS FORM TYPED, **PLEASE**, make a copy of the form, fill out the copy, have the attendee sign the original and send both pieces back to be completed!! Or print very, very neatly, form **MUST** be legible.

- Remind students that they should use a permanent address where they may be reached for the **next three months for this form.**
- If student is under 18, parent or guardian must sign the form. A copy (front and back) of the parents'/guardians' health insurance card should be attached to this form.
- ALL persons attending, including Advisors must complete and sign this form. Make a copy of the completed form for each person to carry with them during conference. Forward original copies to the state office.
- Make sure form is filled out completely. If no insurance is available, the form must be signed in the appropriate place. Incomplete forms WILL BE returned and people will not be officially registered until the form is complete.
- Please make sure attendees read and agree to information on the back of the form before signing.



## Skills USA Championships Technical Standards & Clothing Requirements

- Review the Skills USA Technical Standards carefully to make sure your contestant knows what's what and has the necessary equipment & supplies for successful competition. "NEW" 2008 Technical Standards.
- Order appropriate clothing from <http://www.mtmrecognition.com/skillsusa/> **NOW!**
- PLEASE NOTE:** CLOTHING REQUIREMENTS HAVE CHANGED FOR THIS YEAR. **DO NOT ASSUME YOU KNOW WHAT TO ORDER WITHOUT CHECKING THE TECHNICAL STANDARDS BOOK!**
- See Enclosed Clothing Requirements for each contest!**



## National Officer Candidate Information

- If you have a student interested, please call my office ASAP.



## Registering College / Post Secondary State Officers for the conference

- Please register your state officer like any other registrant.
- All forms must be filled out for these students.
- State Officers will be registered as voting delegates or alternate delegates unless they are competing in a contest.
- All expenses (registration, hotel & state transportation) are covered. Officers will be on their own for meals.
- All forms must be filled out for these students



## Registering Secondary State Officers for the conference

- Please register your state officer like any other registrant
- All forms must be filled out for these students
- State Officers will be registered as voting delegates or alternate delegates unless they are competing in a contest.
- Expenses (conference registration & hotel) **are NOT COVERED.**



## Hotel Reservations

- All persons wishing to stay in the hotel with our delegation should complete form NLSC-MN.
- Date of arrival = Monday, June 23 - Date of departure = Saturday, June 28
- Hotel: **Embassy Suites Hotel, Country Club Plaza  
220 West 43rd Street  
Kansas City, MN 64111  
(816) 756-1720**
- All rooms are two room suites. They include a private bedroom with one or two beds, separate living room with sofa bed, kitchen area with sink, microwave, refrigerator and coffee maker. Included in the price is a complimentary cooked-to-order breakfast each morning. Hotel has an indoor pool, whirlpool, sauna, and fitness center.  
[http://embassysuites1.hilton.com/en\\_US/es/hotel/MKCWEES-Embassy-Suites-Kansas-City-Plaza-Missouri/index.do](http://embassysuites1.hilton.com/en_US/es/hotel/MKCWEES-Embassy-Suites-Kansas-City-Plaza-Missouri/index.do)

- Rates

### HOTEL RATES: 2008:

Single:	\$139.00/night	\$695 / five nights
Double:	\$139.00/night	\$695 / five nights (\$347.50/ person)
Triple:	\$150.00/night	\$750 / five nights (\$250.00/ person)
Quad:	\$150.00/night	\$750 / five nights (\$187.50 / person)



**Please make check payable to SkillsUSA Minnesota.**

**DO NOT- send payment to the hotel!**



## Physically Handicapped NLSC Contestants

- If you have registered a contestant who is physically handicapped and will require the assistance of another person at the competition (i.e.. dyslexic requiring a reader, deaf requiring a signer) a special form needs to be completed. Please contact me ASAP to assure proper paper work is completed.



## State Transportation

- We will charter (2) coach buses that will leave Minnesota early on Monday morning and return immediately following our rally on Friday evening. Depending on attendee location, we may schedule several pick-ups across the state.
- A limited number of seats will be available on a first come first serve basis. Register early to reserve your space.
- Cost will be \$100 per person. *(example: advisors, etc.)*
- Transportation will be **FREE of charge for ALL contestants and delegates**



## State Trading Pins

- Each registered person will receive (1) SkillsUSA Minnesota Blinkie pin to trade, and four larger special NLSC pins.
- Limited number of additional NLSC pins will be available at 2/\$3



## Courtesy Corps Application

### National Courtesy Corps

#### Eligibility Requirements

Applicants must be current student/professional members during the school year preceding the National Leadership and Skills Conference.

Student members must have a school instructor/SkillsUSA advisor accompany them. This individual must also join the NCC and work along side his/her student(s) in performing the duties of the NCC members. (It is preferred that the accompanying Instructor/SkillsUSA advisor is from the same school as his/her student(s).)

#### **NCC Participants Must:**

- **Be approved by his/her state association director- Call if you want more DETAILS!**
- Be current SkillsUSA members
- Agree to abide by the National Code of Conduct Agreement, Personal Liability and Medical Release Form Photography and Sound Release, as stated on the back of the NLSC Form 1



## Community Service Day at NLSC Application

- Anyone who is interested - **students or advisors** - in attending and helping out at the Community Service Day on June 27, 2008 at the national conference – please fill out the enclosed form and return form to your State Director with the rest of the registration information. You must have qualified for NLSC to participate in this activity.



## Alumni/Parent/Guest Hotels – Reservations Made Easy

- ADVISORS: due to limited availability at some hotels, the National Office has blocked rooms specifically for parents and guests. **There is a form provided in this packet – and has a DEADLINE OF: June 8<sup>th</sup>, 2008**

**NEW for 2008: PARENTS AND GUEST MUST SUBMIT THEIR OWN HOTEL RESERVATIONFORMS!** *It will not be handled through the state office this year, due to limited hotel space.*

Parents and guest can register by using the enclosed form or on the web at:  
[www.skillsusa.org/events/hotels.shtml](http://www.skillsusa.org/events/hotels.shtml)

**Instructions are provided on the Web site.** Select “Online Hotel Reservations”. Select the appropriate “group” from the drop-down list in step #1. **NO access code is required.**



## Awards Ceremony Passes

- For those people not paying the registration fee but who wish to attend the Awards Ceremony, tickets will be on sale for a cost of \$10.00 each. These will be SOLD in advance in the SkillsUSA Conference headquarters at the convention center.

**Tickets will NOT be SOLD at the door on the night of the Awards Ceremony.**

**PLEASE SUBMIT ALL FORMS  
BY APRIL 21st, 2008**



## Skills USA Championships Contests:

- |   |   |
|---|---|
| 3-D Visualization & Animation (2)         | Major Appliance Technology                    |
| Action Skills                             | Marine Service Technology                     |
| Advertising Design                        | Masonry                                       |
| Architectural Drafting                    | Mechatronics (2)                              |
| Automated Manufacturing (3)               | Motorcycle Service Technology                 |
| Automotive Refinishing Technology         | Nail Care (2)                                 |
| Automotive Service Technology             | Nurse Assisting                               |
| Basic Health Care Skills                  | Opening & Closing Ceremonies (7)              |
| Cabinetmaking                             | Outstanding Chapter (High School) (1-3)       |
| Carpentry                                 | Photography                                   |
| Chapter Display (1-3)                     | Power Equipment Technology                    |
| CNC Milling                               | Precision Machining Technology                |
| CNC Turning                               | Prepared Speech                               |
| Collision Repair Technology               | Preschool Teaching Assistant                  |
| Community Service (2-3)                   | Principles of Technology                      |
| Computer Maintenance Technology           | Promotional Bulletin Board (1-3)              |
| Cosmetology                               | Related Technical Math                        |
| Crime Scene Investigation                 | Residential Wiring                            |
| Criminal Justice                          | Robotics & Automation Technology (2)          |
| Culinary Arts                             | Sheet Metal                                   |
| Customer Service                          | Tech Prep (3)                                 |
| Diesel Equipment Technology               | Technical Computer Applications               |
| Electronic Applications                   | Technical Drafting                            |
| Electronic Technology                     | Telecommunications Cabling                    |
| Extemporaneous Speaking                   | Television (video) Production (2)             |
| Fire Fighting                             | Quiz Bowl (5)                                 |
| First Aid / CPR                           | Web Design (2)                                |
| Food & Beverage Service                   | Welding                                       |
| Graphic Communications                    |   |
| Health Occupations Professional Portfolio | • <u>Official Demonstration Contests:</u>     |
| HVACR                                     | * Civil Engineering- Surveying (College only) |
| Industrial Motor Control                  | * Pin Design                                  |
| Internetworking                           |   |
| Job Interview                             |   |
| Job Skill Demonstration - A               |   |
| Job Skill Demonstration – O               |   |

**All others are "State Only" contest!**

**PLEASE SUBMIT ALL FORMS BY APRIL 21st TO:**

**Duplicate Forms as necessary.  
Make sure all signatures are original!**

SkillsUSA MINNESOTA  
JENNIFER POLZ  
P.O. Box 29286  
Minneapolis, MN 55429

**TENTATIVE AGENDA- *Subject to change***

**MONDAY, June 23**

2:00 - 6:00 PM • Registration Materials should be picked up in hotel lobby

**Please have dinner prior to arriving for Mandatory State Delegation Meeting**

6:00 PM • State Delegation Meeting  
• Professional Development Test given for all student competitors

**TUESDAY, June 24**

12:00 Noon - 6:00 PM • Set up Displays and Promotional Bulletin Boards

9:00 AM - 5:00 PM • TECHSPO & Career Fair

9:00 - 4:30 PM • Contest orientation meetings

2:30 PM • Joint Delegate Session

7:00 PM • Opening Ceremony

**WEDNESDAY, June 25**

8:00 AM • Leadership Contests- report to Contest Area

8:00 AM - 5:00 PM • Pre-contest meetings for skill contests

8:00 AM • Teacher's Continental Breakfast

9:00 AM - 9:45 AM • Teacher's Session

9:00 AM – 5:00 PM • SkillsUSA Championships (open to the public)

9:00 AM - 5:00 PM • TECHSPO & Career Fair

9:00 AM - 9:45 AM • Joint Delegate Session

9:45 & 11:00 AM • Skills University

12:30 PM • SkillsUSA Corporation Meeting

2:00 PM • Delegate Assembly Business Meeting

6:00 PM • Alumni 5K Run

6:00 - 11:00 PM • Champions Festival

**THURSDAY, June 26**

7:00 AM & 8:00 AM • Contestants report to Contests area

8:00 AM • Leadership Contest Finals

8:30 AM • Official SkillsUSA Championships Ribbon Cutting

8:00 AM – 4:00 PM • SkillsUSA Championships (open to the public)

9:00 AM - 4:00 PM • TECHSPO & Career Fair

2:30 PM • Delegate Assembly Business Meeting

6:30 PM - 11:00 PM • SkillsUSA Night at Worlds of Fun Amusement Park

**FRIDAY, June 27**

8:00 AM - 12:00 PM • Contest Breakfasts, Luncheons and Debriefings

9:00 AM - 1:00 PM • SkillsUSA University

11:30 PM • Delegate Assembly Business Meeting

6:00 PM • Awards Ceremony

9:00 PM • Minnesota Rally & Recognition at Hotel- Taco Buffet will be served

11:00 PM • MN Buses Depart for home