



2021 State Leadership & Skills Conference (SLSC)

April 12 - May 1, 2021

Registration Guide

General Information

Registration Information:

CEP Chapter --Championships Contestant*\$20

Championships Contestant (non-CEP Chapter)\$25

*Chapters that achieve level one of the SkillsUSA Chapter Excellence Program by March 1, receive a \$5 registration discount per paid contestant member registered.

Student (non-competing) and professional (advisors/teachers) members can attend the conference programming at no charge; however, these members must be registered for the event to be enrolled within the virtual delivery platforms.

Registration Opens: February 15, 2021 at 8am

Registration Closes: March 12, 2021 at 5pm

Payment Deadline: April 1, 2021 at 5pm

Check payment is preferred. Check payment instructions will be available on the conference invoice. Want to pay by credit card? Instructions can be found on the last page of this guide!

Register online at: register.SkillsUSA.org

NOTE: ALL COMPETITORS ARE REQUIRED TO HAVE A WORKING, UNIQUE (PERSONAL) EMAIL THAT IS NOT A SCHOOL EMAIL ADDRESS. This will provide them with access to the necessary online platforms for the conference. My recommendation is to gather these email addresses before you start registering students.

- o **No school email addresses**
- o **Do not use your advisor email address**, as they will not be able to access the conference platforms (and you will get a duplicate email error message)
- o **New this year: email addresses will be automatically verified on the invoicing screen when you submit your registration. Any errors or duplicates must be corrected before registration can be submitted.**

1. Login and click "Conference" and then "My Registrations"
2. Select "Minnesota State SkillsUSA Conference" as the event
3. Click "Add New Registrant" and follow the prompts to enter information for each registrant
4. Provide a mailing address for each student, i.e. a home address. Medals and prizes will be distributed via one of the following methods: delivered to the school via the SkillsUSA MN State Director, a SkillsUSA MN Board member or an industry partner, or shipped to the school or student directly.
5. All participating schools must register at least one advisor for the conference

Remember, the National Membership Deadline is March 1! Only SkillsUSA members who are registered by March 1st are eligible to go on to National competition. State level competitors may register as members after the March 1st deadline, but if they win a contest, they will forfeit the right to compete at the National level. *This is a National office rule, not a State office rule.

Questions or problems with registration? Contact the Customer Care Team at 844-875-4557

Platforms & Technology

CONTESTS

- Housed in a Learning Management System (LMS)
- Students will receive the necessary login information to access their contests including assessments, Technical Standards, supply lists, submit documents and other files, etc.
- Live contest sessions will take place via Zoom

*Facilithon will take place outside of the LMS - all information will be sent directly to registrants via email. To learn more about the Facilithon contest, check out our State Technical Standards (<http://www.mnskillsusa.org/state-level-contest-technical-standards>)

CONFERENCE EVENTS

- Housed on [Sched](https://sched.com/) which is available on a web browser or via download from the App Store or Google Play (<https://sched.com/>)

It is recommended that all competitors and advisors familiarize themselves with the various platforms we will be using including Zoom and Sched prior to the conference opening date. There will be resource materials to help conference registrants navigate all platforms. The goal is for access to many tests including the Professional Development test and resume submission to open prior to April 12, so that competitors can complete that work early if they choose.

State Conference Schedule

Monday, April 12:

4:00 PM - Opening Ceremony

5:00 PM - Championships Kickoff!

Contest Access Opens

Tuesday, April 13:

3:30 PM - 4:30 PM - Women in Underrepresented Careers Panel (more information to be announced)

Wednesday, April 14:

3:30 PM - Advisor Reception/Business Meeting: All Advisors are invited to attend! You'll hear some important updates about SkillsUSA at the state and national level, participate in idea sharing and help inform goals for future years. We'll award door prizes and announce any chapter level awards as well!

Thursday, April 15:

3:30 PM - 4:30 PM - Industry Panel (more information to be announced)

Tuesday, April 20:

3:00 PM - 5:00 PM - State Officer Meet the Candidate: Drop in to meet the High School State Officer candidates as they campaign to become a member of your next officer team.

Wednesday, April 21:

3:00 PM - 5:00 PM - Delegate Assembly (High School Only): Having delegates represent your chapter is a great opportunity to learn about the democratic process and for your chapter to be involved with decisions made at the state level.

Saturday, May 1:

6:00 PM - Closing and Awards Ceremony: Celebrate your accomplishments and find out the results of the 2021 SkillsUSA Minnesota Championships! The ceremony will be live streamed!

Social Activities will be announced! Full contest schedule will be released after registration closes.

Contest Schedule and Details

- Official contest schedule, log in details and next steps will be emailed to conference registrants (students and advisors) no later than April 1, 2021 (in the hopes that this can be sooner)
- Preliminary contest guides are being constantly updated and can be found here:
https://www.canva.com/design/DAEQmfFTrZI/EO-ly0TSYYIGfnR5uLF1Q/view?utm_content=DAEQmfFTrZI&utm_campaign=designshare&utm_medium=link&utm_source=sharebutton
 - **Tip:** Use the Menu to navigate and right click on the guides and choose save to PDF to see a printable view
- Check the SkillsUSA Minnesota website for more contest updates and State Level Technical Standards
- The Technical Standards are always the first and primary source of information related to preparation for contests
 - Because of time, equipment & materials, and various other factors, some competencies in the Technical Standards may not be evaluated during the state competition.
 - Students should be prepared to perform any of the skills outlined in the standards

Please ensure that student and advisor email addresses are entered correctly in the registration system to ensure electronic delivery. We encourage you to share this information and any other information with others in your school to make sure that everyone is prepared for the event and receiving all communications. Most email communication will come from Jessa Dahmes at executive.director@mnskillsusa.org (check to be sure that this contact is saved in your contact list so that you receive communications!)

Awards Ceremony - What to Expect

- Contest announcements will be broken into three sections (TBA)
- First, second and third place in each division will be announced
- During breaks between contest announcements, we will announce the new High School State Officer Team and recognize important contributors to the organization and conference
- Ceremony time is still being determined and will be live-streamed for public viewing

Championships Q & A Sessions for Advisors

Join one of my regular **Wednesday 3-4:00 PM** Zoom calls to walk through the registration process, review contest formats, ask questions, and find out more about our virtual competitive events. Use the link to join me!

Join Zoom Meeting

<https://us02web.zoom.us/j/87318777009?pwd=NVDENkFsNm1zdXFyQzhyRHJ0SFMzZz09>

Meeting ID: 873 1877 7009

Passcode: 108792

Professional Development Career Readiness Assessment

The SkillsUSA Professional Development Career Readiness Assessment will be counted as a tie-breaker. All competitors should plan to take this assessment in early April leading up to SLSC. The study guide below will assist in preparation for this assessment. In future years this test will count as a portion of contest scoring at the state and national level.

Study Guide:

https://www.dropbox.com/s/g4wdes877hngp91/National%20and%20State%20PD%20Test%20Study%20Guide_2021.docx?dl=0

Advisor of the Year Awards

Nominations for Advisor of the Year are OPEN and will close on March 1st! Nominate a colleague or coworker, spread the word to student members so they can nominate an educator/advisor, or nominate yourself!

The nomination form can be found here: <https://form.jotform.com/210185879830059>

Criteria

This award will be presented to a secondary and post secondary advisor who has achieved prominence at the local, state or national level.

Eligibility

Individuals who are serving as a SkillsUSA Advisor for their school are eligible for this award. Contributions and achievements with SkillsUSA on which the nomination are based must have been within the past ten years. The nominee must be a paid professional member of SkillsUSA and have at least 3 years of experience as an advisor/teacher.

State Officer Team Applications

SkillsUSA Minnesota is looking for high school students to join our officer team at this time. College students will run for office in the fall of 2021. High School State Officers elected in Spring of 2021 will serve a full year of service beginning with a training in May and culminating in their participation in the SkillsUSA Minnesota State Leadership & Skills Conference in 2022. Prospective officers must have at least one year left of high school to be eligible.

Have a high school student who is interested in running for State Office? High School State Officer Team candidate applications are OPEN! Applications are due April 1, 2021. Interested students can learn more here: <http://www.mnskillsusa.org/about/state-officers> (students should scroll to the bottom of the State Officer webpage for links and informational packets)

Paying Registration Fees by Credit Card

To pay via credit card, visit givebutter.com/skillsusaminnesota

Instructions on how to use Givebutter: <http://bit.ly/2NuDjqc>

Important Note Regarding Credit Cards: Givebutter is a credit card processing platform designed for non-profits. One way they keep platform fees reasonable to organizations like ours is by allowing users to add a "tip" for the platform when they make a payment. A tip is completely optional and supports the platform directly. SkillsUSA Minnesota does not receive any portion of the tips or the automatic processing fee. The instructions above include steps to disable the tip. **These fees are nonrefundable - please ensure the correct selections are made and review your purchase carefully before hitting "Pay Now"**